

FRESHFORD PARISH COUNCIL

NOTICE OF MEETING (Local Government Act 1972)

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE
FRESHFORD PARISH COUNCIL MEETING ON MONDAY 15th September 2025
AT 7.00PM IN FRESHFORD VILLAGE MEMORIAL HALL

Kirsty Clark, Clerk 10 September 2025

1. Apologies for Absence
2. Declarations of Interest and Requests for Dispensations
 - a) Members are reminded of their obligation to declare any interest they may have on any Agenda item to be discussed.
3. Minutes of Parish Council Meeting
 - a) Approval of Minutes of the Parish Council Meeting held on 14th July 2025.
 - b) Review of actions and any matters arising from the minutes.
4. Open Forum
An opportunity for residents to address the Parish Council.
5. Co-option of Councillors
6. Finance and Personnel
 - a) To note receipts & to approve payments for invoices received since the last meeting.
 - b) To approve the Bank Reconciliation.
 - c) To discuss and approve the NCAL pay scale document regarding Clerks rate of pay and statutory rate changes (NB, Clerk current salary scale point is 24).
 - d) To approve advised back pay inline with above recommendations from April 2025.
7. Planning and tree applications
 - a) 25/03302/TCA -Planning application – tree works The Chequers High Street.
8. Highways
 - a) To receive an update on all latest highway developments.
9. Housing Needs survey
 - a) To receive an update on B&NES responses to the definition of 'need'.
10. Neighbourhood Plan
 - a) To agree next steps for completing the community engagement elements of the NPH review process.

11. Matting on the Tying passing place
 - a) To note the concerns from a resident regarding the deterioration of the matting on the passing place and agree next steps.
 - b) To decide on how to address the long grass cut and appoint contractor.
12. War memorial
 - a) To receive an update on required repairs and maintenance and potential grant funding to achieve these.
13. IT Infrastructure
 - a) To receive an update on the options for changing the email address to gov.uk inline with ALCA recommendations and agree next steps.
14. Newsletter
 - a) To receive an update on progress for the Autumn edition of the newsletter.
15. Clerks report
16. External Meetings
17. Date of Next Meeting

Next Parish Council meeting: 13th October 2025, Freshford Village Memorial Hall at 7pm

Clerk to Freshford Parish Council: Kirsty Clark, 52 Tying Road, Winsley, BA15 2JN

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