

Summary of Cemetery Review – Issues and Actions Identified, June 2021

The additional paper provides more detail on each item below.

	Area	Issue	Action	Person
1	Definition of the Cemetery	Need clarity on which graves are consecrated	Obtain clarification from Bath Records Office as to the distinction made between consecrated and un-consecrated graves.	NS
		Need clarity on what land is consecrated	Identify the status of the 'triangle' – is it consecrated land?	NS
2	Administration	Administrative processes are not documented	Formalise the administrative processes.	SJ
3	Administration	Public engagement	Enhance the website to provide online access to administrative processes.	SJ
		Lack of detail available to the public	Enhance the website to include all information relevant to public use of the cemetery.	SJ
4	Administration	Maintenance costs and fees review	Review the current burial charges. Consider whether fees should reflect an element of maintenance costs.	SJ
5	Administration	Space allocation	Consider a policy for people to choose plots or not.	SJ
6	Maintenance	Responsibility for health and safety	Seek advice on how regularly a professional check of headstones should be undertaken. Arrange a professional check of headstones if necessary.	SJ
7	Maintenance	PC's declaration of Climate and Nature emergencies	Consider how the Cemetery could be managed to maximise the ecological benefits of the site as appropriate in a cemetery. Consider FoF proposals for the site as part of this.	TP
8	Future Planning	Limited space remains for future burials	Carry out an assessment of the space left in the cemetery. Consider: 1) ways of extending the use of the current cemetery. 2) whether planning for a new cemetery should be undertaken	NS/SJ