

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the annual accounts column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a debit basis.

Name of smaller authority:

Freshford Parish Council

County area (local councils and parish meetings only):

Bath and North East Somerset

### Financial year ending 31 March 2021

Prepared by (Name and Role):

Selina Jobson, Clerk & Financial Responsible Officer

Date:

12/05/2021

	£	£
<b>Balance per bank statements as at 31/3/21:</b>		
account 1	43,590.5	
account 2	5,456.6	
account 3		
account 4		
[add more accounts if necessary]		
account 5		
account 6		
account 7		
account 8		
		49,047.1
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/21		
<b>Net balances as at 31/3/21 (Box 8)</b>		<b><u>49,047.1</u></b>