Freshford PC Website – 12 April 2021

1. Position

The new Freshford PC website has been developed to a point where it contains all the relevant content from the current website.

The website has been open to all councillors to review the website since 2 April. Since then, no queries have been raised, no questions asked and no problems raised.

There are areas of the new website that require further attention, and this is identified on the website.

The new website currently provides all the key functionality and content that is needed, it is proposed that the new Freshford website is put live as it currently is on the basis of being a new site than needs further updating.

Much of the community information needs to be updated, but the content is a copy of what currently exists on the old website.

2. Request

The PC is requested to agree that the new website can 'Go Live'.

3. Go Live Process

Once the PC gives its Approval for the new website to Go Live, the process is:

- Liaise with Zonkey to agree Go Live dates
  - Zonkey will have a number of activities to undertaken, such as:
    - Check the website for standards compliance.
    - Ensure that the underlying software is fully up to date.
    - Configure the environment to 'open up' to the internet.
- Send out a community email to inform the community of:
  - The new website
  - New functionality
  - Standards compliance
- Zonkey undertake their activities
- On the agreed date:
  - The Home Page on the current website is changed to provide a big 'splash' page that the current site is no longer being maintained and provide a link to the new website.
  - Send a community email with access details for the new website