

FRESHFORD PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON MONDAY 8th JULY 2019 AT 7.00pm

MEMORIAL HALL, FRESHFORD

Present:

Councillors: John Adler (Chairman), Jean Hawker (Vice Chairman), Nick Stevens, Tom Maddicott, Julian Carpenter, Annabel Batchelor-Wylam, Jonelle Daniels, Jacob Heatley-Adams and Lorraine Montacute (Clerk).

Apologies for Absence: Cllr Martin Walker.

078/19 Declarations of Interest and Requests for Dispensations:

Cllr Stevens declared an interest in the Memorial Hall as a Trustee.

079/19 Minutes of Parish Council Meeting held June 2019:

Draft minutes from the 10th June 2019 were approved and signed by the Chairman.

080/19 Open Forum:

Jon and Catherine Phillips are the new owners of South Cottage, High Street, Freshford. They provided detail and rationale to support their planning application 19/02723/FUL.

081/19 Planning Applications:

19/02723/FUL South Cottage High Street Freshford. Erection of a replacement single-storey extension, and further alterations including works to a boundary treatment and erection of garden sheds.

South Cottage lies within the Freshford and Sharpstone Conservation Area. The proposal is for the erection and replacement of a single storey extension. No previous planning applications have been made and the design and access statement states a volume increase of only 10% which is acceptable. Freshford Parish Council support this application but feel that a condition with regard to the roof coverings should be made as fibre cement roof coverings are not sympathetic to other surrounding roof coverings within the Conservation Area. We suggest that natural slate be used instead along with a conservation roof light (not Velux) that sits flush with the roof coverings.

The Parish Council Resolved to support this application with comments on the roof tiles

19/02458/FUL Prospect House, Upper Mount Pleasant, Freshford, Bath, BA2 7UG. Erection of single-story side extension following demolition of garage and creation of two parking spaces.

Prospect House is within the parish of Hinton Charterhouse but sits close to the boundary of Freshford but is not in the conservation area nor is it within the Neighbourhood Plan area. The application includes the conversion of an existing garage to living accommodation and an additional parking area. As of the previous application there are no issues of overlooking.

Freshford Parish Council Resolved to provide comments only: the advice within the arboricultural report should be complied especially with regards to the work surrounding the RPA (root protection area), if the roots are not dealt with delicately then the Horse Chestnut tree will be damaged.

082/19 Decision Notifications:

There were no comments on the Decision Notifications listed on the Agenda with the exception of 18/04270/FUL Barn adjacent to Woodman's cottage, Friary Wood Lane. A management plan for the whole site was part of the conditions but the conditions do not go back to the PC.

Action: Cllr Stevens to circulate the conditions for monitoring purposes.

083/19 Trees

It was agreed that Alan Lock should go ahead and make the planning application to fell the 2 rotting trees without delay.

The costs are quoted as £400 per tree + the planning costs. The PC has contingency funds which can be used to urgently fell the 2 trees.

Action: Cllr Hawker to liaise with Alan Lock to complete the work required.

084/19 Finance:

The following payments were approved:

Date	Payee	Description	Amount
25/06/19	James Lock	Grass cutting for June	£300.00
27/06/19	SSE	Routine street lighting maintenance	£240.92

27/06/19	SSE	Non-Routine (Pipehouse Lane & Sharpstone)	£32.47
----------	-----	---	--------

£573.39

- a) A schedule of work for Alan Duck must be established to ensure there is no duplication of work in this area.
Action: Cllr Hawker

- b) Freshford Parish Council has been selected by AGAR as part of the random 5% sample subject to intermediate level review procedures this year resulting in additional information being required relating to 2017/18
Action: LM

085/19 Roles and Responsibilities:

All councillor's to the published revised/new responsibilities. The exceptions are:

- a) The Website – due to the high costs involved in building a new Website it was agreed that initially the PC will seek to use the skills of local people. **Action: Cllr Daniels to find out who works on the Galleries web site.**
- b) Planning Working Group – The PC considered the following proposal:
The PC is requested to consider the draft Terms of Reference for the Planning Working Group.
This was debated at some length. Cllr. Stevens proposed the Motion that the PC first vote on whether or not it was desirable to establish a Planning Working Group and requested a named vote. The voting was 6-2 for the Resolution:
For: Cllr. Adler, Cllr. Hawker, Cllr. Maddicott, Cllr. Batchelor-Wylam, Cllr. Daniels, Cllr. Heatley-Adams
Against: Cllr. Stevens, Cllr. Carpenter

The PC Resolved to establish a Planning Working Group. It was agreed that this would be taken forward only on the basis of the proposal being legal.

086/19 Highways and Transport:

- a) Freshford Lane Bus Stop Update – The PC supports a bus stop serving both directions outside the Village Hall (The Hub). BANES to be advised of the potential move. Consideration is needed on how the area of the existing bench is to be addressed to support its use by bus passengers for both directions and also to deter parking in front of the bench.

Action: Cllr Carpenter to produce a report for the next meeting on this mini-project.

- b) The public are using the passing point for parking. Currently, no signage exists to say the public are not allowed to park in the passing point.

Action: Cllr Stevens to investigate appropriate signage.

087/19 Climate Emergency Resolution and the way forward:

Part One - Below is the Draft Climate Emergency Resolution:

Freshford PC resolves to recognise the existence of a climate emergency. The PC fully supports the B&NES declaration on the climate emergency. The PC will work with the Freshford community and community organisations, B&NES and other parish councils to establish specific local initiatives that will contribute to and enhance all aspects of our locality including transport, the built environment, the natural environment, ecology and renewable energy.

The Resolution was Approved by Council in the terms as drafted.

Part two - The next step is to set-up a working party and define the Terms-of-Reference (ToR) and outline the initiatives for the Sept PC meeting.

Action: Cllr Daniels to present part 2 at the September PC meeting.

0088/19 External and other meetings:

The next CAM valley meeting will be in Freshford on 18 September. Details to be circulated via Parish Communications and also advertised in The Galleries.

Action: Cllr Adler to provide the email wording to Cllr Maddicott

0089/19 Date of next meeting: 12th August 2019