

Minutes of Meeting of Freshford Parish Council held on the 10th February 2020, Memorial Hall Freshford.

Agenda Item and Reference	Minutes.	Action
<b>Councillors Present</b>	<p>John Adler, Jean Hawker, Jacob Heatley Adams, Jonelle Daniels, Martin Walker, Nick Stevens, Tom Maddicott</p> <p>Apologies: from Councillors Annabel Batchelor- Wylam , Julian Carpenter.</p>	
<b>19/20</b> <b>Dispensation and Declaration of Interests</b>	<p>Declarations of Interest:</p> <p>Councillors Stevens and Walker as Trustees, Memorial Hall, Freshford</p> <p>PC as owner of the Cemetery land.</p> <p>Dispensation to Grant Precept:</p> <p>Declaration re: dispensation for setting Precept &amp; discussion of financial matters declared and signed by Councillors, Adler, Stevens, Walker, Heatley-Adams and Maddicott. To endure until March 2023. Absent councillors to sign at next PC Meeting.</p> <p>With the Office of Clerk vacant, Cllr Jean Hawker is appointed temporarily as Clerk for the purposes only of consideration of the applications for Grant of Dispensation.</p>	NS/JH
<b>20/20</b> <b>Minutes</b>	<p>The Minutes of the PC Meeting held on the 13th January were approved as circulated and signed by the Chairman.</p> <p>There were no matters arising ( but see action points below)</p>	
<b>21/20</b> <b>Actions</b>	<p>Car Parking Notice published on Parish Comm. A significant number of the emails had 'bounced back' as spam. TM to try to find a away round the problem.</p> <p>Horse rider on The Tynning to be contacted.</p> <p>Closer links to be established with Limpley Stoke PC as regards planning.</p> <p>Laptop purchase confirmed by the Chairman.</p>	<p>TM to follow up</p> <p>JA</p> <p>JA</p>

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<p><b>22/20</b></p> <p><b>Open Forum</b></p>	<p>Letter to Alan Gwynn to thank Cotswold wardens for their help. Chairman to write letter.</p> <p>Brad Abrahams was present. He did not wish to speak but to listen to PC comments on his Planning Application (see below).</p>	<p>JA</p>
<p><b>23/20</b></p> <p><b>Planning Applications</b></p>	<p>Application: 20/00033/FUL - Erection of a double garage to replace single garage - Friars Gate, Sharpstone Lane, Freshford, Bath, Bath And North East Somerset, BA2 7UA</p> <p><b>Resolved:</b></p> <p>To submit Comment in these terms:</p> <p>“The application concerns the single bay garage located along the Tyning within the Freshford village conservation area. It is additionally situated within the Bath and Bristol Green Belt and the Cotswolds AONB. The current garage is of no great aesthetic importance and feel that the application offers an improvement to the conservation area. However, the current application lacks some detail over certain aspect which include, roof/ridge height, type of wood used for cladding and the design and materials of the garage doors. We suggest that perhaps a low profile roof is used although the slate tiles would blend in to the surrounding architecture and it could also be considered that rubble stone instead of cladding could be used to also match the surrounding limestone walls and buildings.”</p> <p>Application: 20/00122/TCA - T2422 &amp; T2401. Sycamores - dismantle and fell to ground level - 1. The Glebe, Freshford BA2 7TZ</p> <p><b>Resolved</b></p> <p>PC support the application that the two trees be felled.</p> <p>Further, to suggest also that Curo be encouraged to plant two appropriate trees to replace the two felled trees in suitable sites on their land.</p>	<p>JHA to circulate Comment Only text to Cllrs.</p> <p>NJS. JH.</p>

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<p><b>24/20</b></p> <p><b>Decisions notified by Planning Authority</b></p>	<p>The following decisions were noted:</p> <p>9/05361/FUL and 19/05362/LBA - Conversion of existing outbuilding to residential use related to the public house. (1 no. B&amp;B Unit/Holiday Let). The Inn, The Hill, Freshford, Bath, Bath And North East Somerset, BA2 7WG Withdrawn</p> <p>19/01890/VAR - Variation of condition 5, 9, 10, 11, 12, 13 and 15 for application 16/06132/FUL (Erection of 7 no. dwellings and associated landscaping.) - Freshford Mill, Rosemary Lane, Freshford, Bath, BA2 7PL – Permit</p> <p>9/05338/TCA - Holly (T1) - Reduce height by 2m - The Old Rectory, Crowe, Freshford, Bath, Bath And North East Somerset BA2 7WB – No Objection</p>	
<p><b>25/20</b></p> <p><b>Finance and personnel</b></p> <p><b>Payments to approve</b></p> <p><b>Bank Reconciliation</b></p> <p><b>Ian Croker Salary increase</b></p>	<p>SSE £311.80 Clerk's salary £ 472.50</p> <p><b>Resolved</b></p> <p>To approve the payments as submitted</p> <p>Not presented.</p> <p><b>Resolved</b></p> <p>To increase Ian Croker's pay to £300 per month with effect from April 2020.</p>	<p>JA</p> <p>JA to circulate</p> <p>JF to advise IC</p> <p>Standing Order to be amended by JA.</p> <p>JA/JHA (?)</p>

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<p><b>SSE Lighting Contract</b></p> <p><b>Budget</b></p> <p><b>Precept</b></p>	<p>To defer decision until further enquiries have been made exploring alternative contractors and costs.</p> <p><b>Resolved:</b></p> <p>To approve the Budget for 2020/21 as presented.</p> <p><b>Resolved:</b></p> <p>To set the Precept in the sum of: £31,746.00.</p>	<p>JA to submit Forms to B&amp;NES</p>
<p><b>26/20</b></p> <p><b>Correspondence</b></p>	<p>No schedule of correspondence has been drawn up.</p> <p>For consideration at next PC Meeting</p>	<p>JA</p>
<p><b>27/20</b></p> <p><b>Clerk to FPC</b></p>	<p>The PC has publicised extensively the vacancy for the Office of Clerk to the Parish Council.</p> <p>Expressions of interest have been forthcoming.</p> <p>The closing date for Applications is the 18th February 2020.</p> <p>Councillors acknowledged that with four Clerks appointed in as many years it was desirable both to examine the present recruitment process and to determine whether more could be done by the Council in the future to seek to secure a candidate of greater permanence.</p> <p>It was agreed that an Independent Assessor be approached to act on a pro bono basis with a view to meeting with former Clerks to FPC, with their consent, to see whether there were significant reasons within the control of the Council for their not continuing in office. If the Assessor agrees to act they will report their findings to the Parish Council.</p>	<p>JD to approach former Clerks and Assessor</p>

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<p><b>28/20</b> <b>Cemetery wall</b></p>	<p>MW has informally requested a technical meeting with Curo representatives and having received no response will now follow up with a formal request to meet.</p> <p>Cllr Daniels enquired whether it was appropriate to approach Curo at this stage with regard to the general poor maintenance of the trees and land abutting the cemetery. It was agreed by Councillors that she should do so.</p>	<p>MW</p> <p>JD</p>
<p><b>29/20</b> <b>Communications</b></p>	<p>Protocols - email circulation.</p> <p>All Councillors are asked to note that as a matter of good practice where emails are circulated to all councillors then any response sent by individual councillors should be 'Rep[y All.]'</p>	<p>Action</p> <p>All cllrs.</p>
<p><b>30/20</b> <b>Highways and Transport.</b></p>	<p>Rosemary Lane traffic issues.</p>	<p>Adjourned to next meeting</p>
<p><b>31/20</b> <b>Built Environment</b></p>	<p>Memorial Hall.</p> <p>The Chairman advised that the Trustees would do well to inform B&amp;NES of the present position Re: the Surgery and the Community Right to Build Order as the Authority had the potential to allocate CIL funding to local projects.</p>	<p>MW to Contact Claudia Towner</p>
<p><b>31/20</b> <b>Natural Environment</b></p>	<p>The Avoncliffe Wood Management Plan was noted.</p> <p>JD believed that the Plan could be explored in more detail at the forthcoming meeting on Climate Change to be held on Monday 23rd March 7pm at the Memorial Hall, Freshford. This is a community meeting - to define local initiatives and B&amp;NES Community Team will act as facilitators.</p>	
<p><b>32/20</b> <b>External Meetings</b></p>	<p>Heart of Wessex Meeting: Friday 13th March.</p> <p>BathAvon Forum: Thursday 13th February.</p>	
<p><b>33/20</b> <b>Exchange of Information</b></p> <p><b>34/20</b> <b>Date of Next meeting.</b></p>	<p>Cllr Walker brought to the attention of councillors the lack of lighting on the lower section of the Glebe footpath.</p> <p>Monday 9th March 2020 7pm Memorial Hall, Freshford.</p>	<p>MW</p>