

FRESHFORD PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 11TH NOVEMBER 2019 AT 7.00PM AT THE MEMORIAL HALL FRESHFORD.

Present:

Councillors: John Adler (Chairman), Jean Hawker (Vice Chairman), Annabel Batchelor-Wylam, Jonelle Daniels, Tom Maddicott, Jacob Heatley-Adams, Martin Walker and Julian Carpenter.

Apologies for Absence:

Nick Stevens.

<u>137/19 Declarations of Interests and Requests for Dispensations -</u> NONE	
<u>138/19 Minutes of the Parish Council Meeting held on the 9 September 2019:</u> Minutes of the Parish Council meeting held on the 9 September 2019 were duly agreed and accepted.	
<u>139/19 Open Forum:</u> No members of the public attended	
<u>Matters Arising</u> <u>Natural Environment</u> <u>140/19 Tree Survey</u> Councillor Daniels has provided the maps of Tynning Wood. The date of the tree survey is to be agreed. <u>141/19 The Tynning</u> Councillor Daniels advised that The Tynning has now been cut by H.L Mills and the Invoice has been received. <u>142/19 Parish Online</u> Cllr. Walker has provided the access details for Parish Online. <u>143/19 Maintenance for Street Lighting</u> Confirmation of what maintenance is done on street lights needs to be ascertained. The Parish Council do not seem to have an up to date Contract with SSE. Cllr Walker to check with SSE as to the current contractual position with SSE	<u>Action</u> -Cllr Daniels to continue liaising on the tree survey -Cllr Hawker to confirm street light maintenance requirements. -Cllr Walker to liaise with SSE

<p><u>144/19 Cemetery</u></p> <p>Cllr. Walker has organised a meeting with Cllrs. Batchelor-Wylam and Stevens regarding a plan for work and maintenance of the cemetery.</p> <p><u>145/19 Recruitment of new Clerk and RFO:</u></p> <p>Cllr. Adler to forward information regarding job requirements to Cllr. Daniels who will put information in the Galleries shop, the Play School and the village school.</p>	<p>ACTION – Cllrs. Adler and Daniels</p>																					
<p><u>Planning Applications</u></p> <p>146/19 19/04257/FUL – The Old Doctors House, The Hill, Freshford, BA2 7WG</p> <p>Installation of greenhouse to rear garden. The PC unanimously recommended to support.</p> <p>147/19 19/04526/FUL – Chapel House, Pipehouse, Freshford, BA2 7UJ</p> <p>Small extension to the side of the original house. The PC recommended comments only, essentially The Council favour the resolution of the original proposals, and it would prefer to minimise the potential loss of any neighbour amenity and maintain (as consented) a less ad-hoc solution.</p> <p>148/19 19/04685/TCA – The Old Parsonage, Church Hill, Freshford, BA2 7TX.</p> <p>Dismantle lime tree and replant area with oak and beech. The PC agreed to comment that as this was a mature tree In a Conservation area that the applicants be required to plant new trees as per application.</p>	<p><u>Action</u></p> <p>-Cllr Adler, Chairman, to communicate the PC response.</p> <p>-Cllr Adler, Chairman, to communicate the PC response.</p> <p>-Cllr Adler, Chairman, to communicate the PC response.</p>																					
<p><u>149/19 Finance</u></p> <p>Invoices approved for October and signed by Cllr. Adler and Cllr. Hawker</p> <table border="1" data-bbox="177 1588 1024 1879"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>SSE</td> <td>Lighting Maintenance</td> <td>£240.92</td> </tr> <tr> <td>SSE</td> <td>Lighting Maintenance</td> <td>£43.28</td> </tr> <tr> <td>Alan Duck</td> <td>Grass Cutting</td> <td>£140.00</td> </tr> <tr> <td>HL Mills</td> <td>Tyning Grass Cut</td> <td>£240.92</td> </tr> <tr> <td>James Lock</td> <td>Grass Cutting</td> <td>£300.00</td> </tr> <tr> <td>DM Payroll Services Ltd</td> <td>Payroll</td> <td>£40.50</td> </tr> </tbody> </table>	Payee	Details	Amount	SSE	Lighting Maintenance	£240.92	SSE	Lighting Maintenance	£43.28	Alan Duck	Grass Cutting	£140.00	HL Mills	Tyning Grass Cut	£240.92	James Lock	Grass Cutting	£300.00	DM Payroll Services Ltd	Payroll	£40.50	
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<p><u>150/19 Freshford Mill</u> The Mill is in receivership. The PC has not received any official communications regarding this and are therefore unable to communicate any further plans which the Company may have for this site.</p>	
<p><u>151/19 Highways and Transport</u> High Street, Freshford – planned roadworks. Concern was expressed regarding the closure of the road along the High Street whilst work takes place. Cllr. Adler suggested that signs should be put up along the A36, starting with the Beckington round-about stating that all roads in Freshford are closed with access to local traffic only. The road through the village from BOA through Westwood was also stated as need ‘Freshford Closed’ signs. Cllr. Neil Butters will have a meeting with Banes and Highways England in the hope that clarification can be sought.</p>	<p><u>Action</u> Cllr Walker to obtain a third quote; Cllr Carpenter to investigate funding sources.</p>
<p><u>152/19 Village Hub Bus Stop</u> Cllr. Carpenter had received two quotes for the work needed to be done, one being substantially higher than the other. In line with the Financial Standing Orders, three quotes are required. A further quote is to be obtained for the work to go ahead. Cllr. Carpenter will follow through with finding funding sources.</p>	<p><u>Action</u> Cllr Carpenter to obtain a third quote and to identify further funding sources.</p>
<p><u>153/29 War Memorial</u> A letter had been received from Mr. John Symonds, British Legion, regarding the issue of cars parking in front of the War Memorial, this is seen as disrespectful and asking if the PC could do anything to stop this happening in the future. Cllr. Maddicott will put out a message on the Parish Communications to see if this will help in the first instance.</p>	<p><u>Action</u> Cllr Maddicott to formulate and send an email to the community requesting that people refrain from parking in front of the War Memorial. Cllr Walker to liaise with the British Legion</p>
<p><u>154/19 Street Lighting</u> Cllr. Walker had received a request for a dimmer to be fitted on lamp number 7 at Laurel House. The PC agreed to pay the cost of £259.83p and ask SSE to go ahead and fit. Cllr. Walker will also request that the lamp goes on at 5.30am and off at 12.30pm.</p>	<p><u>Action</u> Cllr. Walker</p>

<p><u>55/19 Asset Management</u> The draft 5-year asset maintenance plan was considered. The planned activities are to be considered and re-planned to provide a more consistent annual spend.</p>	<p>Cllr. Walker to prioritise the work to be undertaken</p>
<p><u>Natural Environment</u></p> <p><u>156/19 The Tyning</u> A quote from James Lock to replace a bollard on the Tyning was received for the sum of £65. The existing bollards are made of soft wood and are rotting at the base. Cllr. Daniels to find costings for hard wood bollards.</p> <p><u>157/19 Stream</u> The stream from the Galleries down to the sink hole is getting blocked with vegetation. James Lock had already provided a quote to clear the culvert, but it was decided that Councillor Daniels needed to pursue the matter with B&NES as it would seem to be its responsibility.</p> <p><u>158/19 Footpaths –</u> Cllr. Daniels had reported two footpaths which are in need of attention to Alan Gwynn, Cotswold Warden. These are now in hand for repair. Alan is also investigated whether or not the hedge along Freshford Lane will need to be laid again or whether cutting back will be sufficient</p>	<p><u>Action</u> Cllr. Daniels</p> <p>Cllr. Daniels to contact BANES to confirm whether this work comes under their remit or not</p>
<p><u>Exchange of Information</u> None</p>	

Date of next meeting: Monday 9th December 2019